



ULSTER GARDEN VILLAGES LIMITED

GUIDELINES FOR APPLICANTS

WHO ARE WE?

Ulster Garden Villages Limited was established under the Industrial and Provident Societies Acts (Northern Ireland) in 1946 with the principal objective of providing good quality housing and associated amenities for the disadvantaged and aged.

Since that time government's approach to housing has changed dramatically and in Northern Ireland the establishment of the Northern Ireland Housing Executive and the Housing Association movement has largely catered for housing needs.

In 1983 the Committee of Management of Ulster Garden Villages took the necessary steps to convert the Society into a charity and under its amended regulations empowered it to transfer from reserves to a common fund such amounts to be available for distribution for general charitable purposes, as the Committee shall from time to time determine.

THE COMMON FUND

The Society primarily allocates funds to projects within Northern Ireland that will have a positive impact in Northern Ireland.

National Charities making an approach to the Society should relate their appeal to specific needs or projects within Northern Ireland.

Funds are not given retrospectively and it is not usual to give grants for office expenses or administrative staff salaries. In addition to outright grants, assistance may be given by way of loans which may carry certain conditions at the discretion of the Committee.

THE PURPOSE OF ANY APPLICATION MUST BE CHARITABLE AND NORMALLY THE COMMITTEE WILL ONLY CONSIDER REQUESTS FROM REGISTERED CHARITIES.

Preferred projects will be those demonstrating active participation and self-help. They should be innovative and developmental with an achievable, practical and sustainable objective.

We will not fund activities which are the responsibility of any statutory agency, neither will we fund the direct replacement of statutory funding.

The Committee will only make donations toward specific projects under the control of a responsible organisation and when large capital projects are involved, only when satisfied that the sponsoring organisation has raised or is capable of raising the remainder of the finance required.

THE MAIN OBJECTIVES TO WHICH FUNDS MAY BE ALLOCATED ARE:

- Health
- Disadvantaged sections of our society
- Young people
- Culture & Heritage
- Environment

PRIORITIES

The Committee will give priority to projects where support from Ulster Garden Villages Limited will make a difference to the outcome of the project and will encourage support from other organisations.

From time to time the Committee will review the range of activities they are prepared to support and may place emphasis on areas they wish to encourage.

HOW TO APPLY

We will require information about your organisation and the project you propose. This includes:

- *the purpose of your organisation*
- *how it is constituted, administered and funded*
- *a description of your proposed project*
- *the project costs and timescale*
- *how it will be managed*
- *what you hope to achieve*
- *how the project will be sustained or finished*

Application for all grants should be made on the Ulster Garden Villages Limited Application Form. Where additional space is required, supporting information will be accepted provided it follows the sequence and content of the sections specified on the Application Form.

Where the project is in excess of £50,000 more detail in relation to project rationale, economic appraisal and building proposals, if relevant, should be included.

We will also require your most recent annual report and audited accounts and evidence of charitable status.

WHO SHOULD NOT APPLY?

- Individuals
- An organisation whose application is not charitable and with public benefit
- Activities which are primarily the responsibility of central and local government
- Sponsorship or marketing appeals
- Promotion of religion
- Expeditions or overseas travel
- Charities who collect funds for distribution to other charities
- Considerable support is provided to umbrella organisations representing the community and voluntary sector and, therefore, applications from individual groups are a low priority.

APPLICATIONS SHOULD BE SUBMITTED TO:

The Administration Officer
Ulster Garden Villages Limited
'Forestview'
Purdys Lane
Newtownbreda
BELFAST
BT8 7AR

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COMMITTEE OF MANAGEMENT:

Mr Kevin Baird
Mrs Martie Boyd
Mr Drew Crawford
Mrs Susan Crowe
Mr Brian Garrett
Mr Erskine Holmes
Mr Tony Hopkins
Sir Desmond Lorimer
Mr William Webb